

2018 Legal Services Proposals
Recommendation for Proposal Selection

Date: March 15, 2018

To: All EERMC Council members

From: Legal Services Proposal Evaluation Team

Subject: EERMC-2018-01 – Legal Services

The Evaluation Team (ET), comprised of Christopher Powell, Betsy Stubblefield Loucks, and Joe Garlick, voting members of the Energy Efficiency and Resources Management Council (EERMC), reviewed the two (2) proposals received by the Energy Efficiency and Resource Management Council (EERMC) on February 7, 2018 for the subject EERMC-2018-01 – Legal Services. The valuation was based on the following criteria: 1. Overview and Work Plan (35 points), 2. Qualifications and Experience (25 Points), 3. Project Management and Organization (10 points), 4. ISBE proposal (6 points), and 5. Cost proposal (30 points).

Based on the review of the proposals submitted, the ET believes that the Marisa Desautel proposal offers all the components that this requisition specifies with an appropriate cost to the Council. In contrast, the DarrowEverett proposal was determined to not be technically qualified. Therefore, the DarrowEverett cost and ISBE proposals were not opened, and no points were awarded to the DarrowEverett proposal in the categories of cost and ISBE.

The ET proposes that the contract with Marisa Desautel be limited to one (1) year from the contract start date with the option to renew the contract for up to two (2) additional, twelve (12) month periods depending on vendor performance (maximum three (3) year contract length). The contract should be limited to a total dollar amount of \$25,000 per year. The ET also encourages the Council to accept the workplan as submitted by Marisa Desautel on 2/7/2018 as the basis of the contract.

Offeror	Total Points
Marisa Desautel	102.67
DarrowEverett	58.33

Thank you,

Christopher Powell

Betsy Stubblefield Loucks

Joe Garlick

Proposal Scores

VENDOR	Total Points: Joe G	Total Points: Chris P	Total Points: Betsy S	TOT. AVE.
Marisa Desautel	104.00	103.00	101.00	102.67
DarrowEverett	60.00	55.00	60.00	58.33

Notes/Comments:

1. *Marisa Desautel*: As requested, this proposal demonstrated a great depth of knowledge in the category of Public Utility Commission procedures and hearings. The Evaluation Team greatly appreciated the offeror's experience and expertise with respect to energy topics and the comprehensive narrative provided. The Marisa Desautel proposal clearly demonstrated depth of knowledge in relevant areas for the scope of work and the required deliverables. The cost proposal offered 110 hours for \$25,000.00.
2. *DarrowEverett*: The DarrowEverett technical proposal was reviewed by the Evaluation Team. It was noted that this proposal did not indicate any experience with Public Utility Commission hearings or legal proceedings. Moreover, the proposal did not mention any experience or knowledge of renewable energy or energy efficiency technologies or services. The technical proposal did highlight extensive lobbying experience. However, this was not deemed sufficient knowledge or experience for the needs of the Council. Therefore, the DarrowEverett technical proposal received an average technical score below the required 60 points which means the DarrowEverett cost and ISBE proposals were not opened or evaluated. The DarrowEverett proposal was determined to be technically unqualified to perform the necessary work for the Council.

Chris Powell's Scores							
VENDOR	Overview & Work Plan - 35 Points	Quals & Experience - 25 points	Project Mngmt & Organization - 10 Points	Total Technical Points - 70 Points	ISBE - 6 Points	Cost - 30 Points	Total - 106 Points
Darrow-Everett	30.00	15.00	10.00	55.00	0.00	0.00	55.00
Marisa Desautel	35.00	25.00	7.00	67.00	6.00	30.00	103.00

Joe Garlick's Scores							
VENDOR	Overview & Work Plan - 35 Points	Quals & Experience - 25 points	Project Mngmt & Organization - 10 Points	Total Technical Points - 70 Points	ISBE - 6 Points	Cost - 30 Points	Total - 106 Points
Darrow-Everett	30.00	20.00	10.00	60.00	0.00	0.00	60.00
Marisa Desautel	35.00	25.00	8.00	68.00	6.00	30.00	104.00

Betsy Stubblefield Loucks' Scores							
VENDOR	Overview & Work Plan - 35 Points	Quals & Experience - 25 points	Project Mngmt & Organization - 10 Points	Total Technical Points - 70 Points	ISBE - 6 Points	Cost - 30 Points	Total - 106 Points
Darrow-Everett	30.00	22.00	8.00	60.00	0.00	0.00	60.00
Marisa Desautel	32.00	23.00	10.00	65.00	6.00	30.00	101.00

VENDOR	Average Total Technical Points - 70 Points -	Average ISBE Points -6 Points -	Average Cost Points -30 Points -	Average Total - 106 Points -
DarrowEverett	58.33	N/A	N/A	58.33
Marisa Desautel	66.67	6.00	30.00	102.67