

2020 Legal Services Proposals

Recommendation for Proposal Selection

Date: November 12, 2020

To: The Energy Efficiency and Resource Management Council (EERMC)

From: Consultant Services Review Committee – Joe Garlick, Bill Riccio, and Bob White

Subject: EERMC-2020-02 – Legal Services

The Review Committee, comprised of Joe Garlick, Bill Riccio, and Bob White, voting members of the Energy Efficiency and Resources Management Council (EERMC), reviewed the two (2) proposals received by the Energy Efficiency and Resource Management Council (EERMC) on August 24, 2020 for the subject EERMC-2020-02 – Legal Services. The valuation was based on the following criteria: 1. Overview and Work Plan (35 points), 2. Qualifications and Experience (25 Points), 3. Project Management and Organization (10 points), 5. ISBE proposal (6 points), and 6. Cost proposal (30 points).

Based on the review of the proposals submitted, the Review Committee believes that the Desautel Law proposal offers all the components that this requisition specifies with a reasonable price and ISBE proposal for the Council. The proposal from Olenn & Penza did not receive an average technical score greater than the required 60 out of 70 technical points. Therefore, the cost and ISBE proposals for Olenn & Penza were not opened, and the Olenn & Penza proposal was deemed not technically qualified.

The Review Committee proposes that the contract with Desautel Law be limited to one (1) year from the contract start date with the option to renew the contract for up to two (2) additional, twelve (12) month periods depending on vendor performance (maximum three (3) year contract length). The contract should be limited to the hourly rates included in the proposal. The Review Committee also encourages the Council to accept the workplan as submitted by Desautel Law on 8/24/2020 as the basis of the contract.

Offeror	Total Points
Desautel Law	102.33
Olenn & Penza	Not Technically Qualified

Thank you,

Joe Garlick, Bill Riccio, and Bob White

Proposal Scores

VENDOR	Total Points: Reviewer 1	Total Points: Reviewer 2	Total Points: Reviewer 3	TOT. AVE.
Desautel Law	106	105	96	102.33
Olenn & Penza	20	69	38	Not Technically Qualified

Notes/Comments:

1. *Desautel Law:*

- Environmental and energy law experience
- Very detailed plan of services to be provided
- Small concern regarding the need for 14-day notice for services

2. *Olenn & Penza:*

- Firm appears to focus on general business and labor law.
- Little to no work plan detail or background provided for how services would be provided.

Reviewer 1 Technical & Interview Scores				
VENDOR	Overview & Work Plan – 35 Points	Quals & Experience - 25 points	Project Mngmt & Organization – 10 Points	Total Technical Points - 70 Points
Desautel Law	35	25	10	70
Olenn & Penza	0	10	10	20

Reviewer 2 Technical & Interview Scores				
VENDOR	Overview & Work Plan – 35 Points	Quals & Experience - 25 points	Project Mngmt & Organization – 10 Points	Total Technical Points - 70 Points
Desautel Law	35	25	9	69
Olenn & Penza	35	24	10	69

Reviewer 3 Technical & Interview Scores				
VENDOR	Overview & Work Plan – 35 Points	Quals & Experience - 25 points	Project Mngmt & Organization – 10 Points	Total Technical Points - 70 Points
Desautel Law	30	25	5	60
Olenn & Penza	15	18	5	38

VENDOR	Average Total Technical & Interview Points - 70 Points -	ISBE Points -6 Points -	Cost Points -30 Points -	Average Total - 106 Points -
Desautel Law	66.33	6	30	102.33
Olenn & Penza	42.33	Not Opened	Not Opened	Not Technically Qualified