



STATE OF RHODE ISLAND  
**ENERGY EFFICIENCY &  
RESOURCE MANAGEMENT COUNCIL**

*7.a. Updates, Discussion & Potential Vote on Consultant Services Recommendations and Scope of Work*

Key Discussion Question(s): Consultant Services Recommendations

1. Are the recommendations made reasonable and sufficiently responsive to the rulings made by the PUC?
2. Is the Council comfortable with the recommended actions as presented?
3. Is the updated Scope of Work clear and are the changes from prior versions appropriately outlined?
4. Does this scope of work provide support for core Council activities and priorities?

**Recommended vote language:**

*Adoption of 2022 Scope of Work:* A motion to approve the modified 2022 scope of work for the Consultant team, led by Optimal Energy, and the associated budget for that scope of work as presented at the March 17<sup>th</sup>, 2022 Council Meeting. Further to direct the Office of Energy Resources to incorporate this approved scope of work and budget into the current consultant services contract.

*Adoption of 2022 Scope of Work, with amendments:* A motion to approve the modified 2022 scope of work for the Consultant team, led by Optimal Energy, and the associated budget for that scope of work with the following amendments: *{state amendments}*. Further to direct the Office of Energy Resources to incorporate this amended scope of work and budget into the current consultant services contract.

*Request for revisions and/or significant modifications:* A motion to request that the Consultant Team, led by Optimal Energy, make significant revisions to the amended scope of work and present that for Council consideration at the April meeting. Specifically, the revised document should address: *{specific area(s) of concern – e.g. overall budget level, the inclusion or exclusion of task or subtask work areas, proposed hours of service, or other topics needing additional refinement before approval}*

*7.b. Council Discussion & Vote on Legal Services*

Key Discussion Question(s): Legal Services

1. Does the Council feel the current contract structure meets their legal service needs?
2. Is the Council satisfied with the services being provided?
3. Would issuing a competitive procurement to the market for legal services be in the best interest of the Council and its budget considering recent PUC decisions?

**Recommended vote language:**

*To issue an RFP for Legal Services:* A motion to direct the Office of Energy Resources to draft a Request for Proposals (RFP) for legal services for the EERMC, to be reviewed by the Council at its April meeting before issuing it to the market.

*To execute EERMC's contract option:* A motion to execute the Council's contract option to effectuate a 12-month extension to its current contract with Desautel Law to continue providing legal services to the EERMC. Further, to direct the Office of Energy Resources to work with OER's attorney and the Acting Chair to execute this 12-month contract extension before April 30, 2022.

#### *7.c. Discussion & Vote on EERMC 2022 Budget*

Key Discussion Question(s): 2022 EERMC Budget

1. Is the 2022 Council budget reasonable? Is it aligned with recent PUC decisions?
2. Does the 2022 budget adhere to the Council's statutory duties and support Council priorities for investment?
3. Are the allocations and potential uses for budget categories clear and appropriate?
4. Does the 2022 Budget provide flexibility for the Council to invest in important projects that may present themselves throughout the year?

**Recommended vote language:**

*Formal adoption of 2022 Budget:* A motion to adopt the 2022 EERMC budget as presented by the Office of Energy Resources (OER) on March 17<sup>th</sup>, 2022 and to direct OER to continue providing regular updates on Council spending throughout the year.

*Adoption of 2022 Budget, with amendments:* A motion to adopt the 2022 EERMC budget as presented by the Office of Energy Resources (OER) on March 17<sup>th</sup>, 2022 with the following amendments *{state amendments}* and to further direct OER to continue providing regular updates on Council spending throughout the year.