



STATE OF RHODE ISLAND

## ENERGY EFFICIENCY & RESOURCE MANAGEMENT COUNCIL

### EXECUTIVE COMMITTEE MEETING MINUTES

Thursday, January 19, 2023 | 2:00 - 3:00 PM

Department of Administration Cafeteria Conference Room, Providence, RI 02908 with additional remote participation via Zoom

**Members in Attendance:** Harry Oakley, Peter Gill Case, Sue AnderBois

**Others in Attendance:** Sam Ross, Brett Feldman, Marisa Desautel, Steve Chybowski, William Owen

**1. Call to Order**

Chairperson Oakley called the meeting to order at 2:11 p.m.

**2. Chair Announcements**

Chairperson Oakley provided instructions to attendees for sharing public comments at the meeting.

**3. Executive Director Report**

Mr. Chybowski delivered the Executive Director Report on behalf of interim Commissioner Kearns. Mr. Chybowski provided updates on the High Efficiency Heat Pump Program, federal funding, and appointments to the vacant Council seats.

**4. Executive Committee Meeting Minutes**

Vice Chair Gill Case motioned to approve the Executive Committee Meeting Minutes from October 2022. Chairperson Oakley seconded. All in favor, none opposed.

**5. Council Business (30 min, 2:05 – 2:35 p.m.)**

*a. Review and Potential Vote on Council Bylaws (20 min, 2:05 – 2:25 p.m.)*

Mr. Ross of the Consultant Team led a discussion of the current EERMC bylaws, outlining potential changes suggested during Council discussions over the past year. Ms. Desautel provided additional input on bylaw updates. The Committee discussed the possibility of redlining provisions to put before the full Council and legal counsel for review.

Council also discussed similar bylaws from Massachusetts, the process for making suggestions to redlines to the bylaws, and sections of the bylaws which warranted scrutiny. Ms. Desautel suggested updating the language around budget development to better reflect

its new processes.

- b. *Review Council Member Performance, Attendance, and Codes of Conduct (10 min, 2:25 - 2:35 p.m.)*

The Executive Committee reviewed the attendance and participation of all Council Members with respect to the requirements in the bylaws. Chairperson Oakley will speak to Council Members with attendance concerns. Mr. Chybowski and Mr. Owen noted that Council Members were responsive to the 2023 Council calendar scheduling.

**6. Program Oversight (20 min, 2:35 - 2:55)**

- a. *Regulatory Updates on the 2023 Energy Efficiency Plan and Docket Proceedings (10 min, 2:35 - 2:45 p.m.)*

Mr. Ross shared relevant updates on the ongoing regulatory process for the 2023 Energy Efficiency Plan. The Committee discussed the potential reallocation of budget line items to ensure that the market potential study data refresh is fully funded in light of potential budget constraints.

- b. *Discussion of Special Topics and LEAD Sessions for 2023 (10 min, 2:45 - 2:55 p.m.)*

Mr. Ross led a discussion about future special topics for Council Meetings and for the Learning, Education, and Advancement Discussions (LEAD) in 2023, proposing May 1<sup>st</sup> from 1-4 p.m. for the first LEAD session of the year.

**7. Public Comment**

None.

**8. Adjournment**

Chairperson Oakley motioned to adjourn the meeting. Vice Chair Gill Case seconded. All in favor, none opposed and the meeting was adjourned at 2:59 p.m.