

# MEMO

## CONSULTANT TEAM

**TO:** Energy Efficiency Council  
**FROM:** EEC Consultant Team  
**CC:** Office of Energy Resources  
**DATE:** March 21, 2024  
**RE:** Second Quarter EEC C-Team Preview Memo



### PURPOSE OF QUARTERLY PREVIEW MEMO

The purpose of this quarterly preview memo is to provide Council members with an understanding of deliverables, activities, and events expected in the upcoming quarter. The Consultant Team has organized these by Tasks as laid out in its [Scope of Work](#) for 2024, approved by the Council at its February 15, 2024 meeting. For each Task area, the memo identifies relevant upcoming meetings that the C-Team anticipates supporting as well as any major deliverables that are expected to occur during the upcoming quarter. As this is the first iteration of this quarterly preview memo, the C-Team welcomes any feedback on the format and content. The C-Team is also aware that many of the items that are included in this memo are also included in the Council's Calendar which is updated as a meeting material on a monthly basis. The C-Team is interested in the Council's thoughts on incorporating the content included in this memo directly into the Council's Calendar.

### TASK 1 – ENERGY EFFICIENCY PROGRAM PLANNING AND IMPLEMENTATION OVERSIGHT

#### UPCOMING MEETINGS

- **4/4:** Monthly Commercial & Industrial (C&I) Sector Strategy Call
- **4/4:** Monthly Residential & Income Eligible Sector Strategy Call
- **4/10:** Monthly C&I Evaluation, Measurement and Verification (EM&V) Team Call
- **4/24:** Monthly Residential & Income Eligible EM&V Team Call
- **4/25:** Energy Efficiency (EE) Technical Working Group
- **5/2:** Monthly C&I Sector Strategy Call
- **5/2:** Monthly Residential & Income Eligible Sector Strategy Call
- **5/8:** Monthly C&I EM&V Team Call
- **5/22:** Monthly Residential & Income Eligible EM&V Team Call
- **5/23:** EE Technical Working Group
- **TBD:** 2024 Equity Working Group Meeting #4
- **6/6:** Monthly C&I Sector Strategy Call
- **6/6:** Monthly Residential & Income Eligible Sector Strategy Call
- **6/12:** Monthly C&I EM&V Team Call
- **6/26:** Monthly Residential & Income Eligible EM&V Team Call
- **6/26:** Rhode Island Energy Income Eligible Best Practice Group
- **6/27:** EE Technical Working Group

#### UPCOMING DELIVERABLES

- **4/5:** Rhode Island Energy 2025 EE Plan Outline Memo distributed
- **4/26:** Comments on 2025 EE Plan Outline Memo due to RIE
- **6/5:** First Draft 2025 EE Plan Narrative distributed
- **6/28:** Comments on 2025 EE Plan First Draft Narrative due to RIE
- **Ongoing:**
  - Agenda development for Residential and C&I Sector Strategy and EM&V calls
  - Monthly review of program data
  - Monthly Data Reports to inform Sector Strategy calls
  - Monthly Data Snapshots for Council meetings

## **TASK 2 – SYSTEM RELIABILITY PROCUREMENT**

### **UPCOMING MEETINGS**

- **4/17:** System Reliability Procurement (SRP) Technical Working Group
- **5/15:** SRP Technical Working Group
- **6/19:** SRP Technical Working Group

### **UPCOMING DELIVERABLES**

- No major deliverables anticipated at this time

## **TASK 3 – REGULATORY PROCEEDINGS**

### **UPCOMING MEETINGS**

- **4/25:** Future of Gas Stakeholder Committee April Meeting
- **TBD:** Future of Gas Stakeholder Committee May Meeting
- **TBD:** Future of Gas Stakeholder Committee June Meeting
- **TBD:** Regulatory Hearings on RIE Connected Solutions SRP Investment Proposal
- Potential Technical Sessions or Hearings related to RIE’s IRA Analysis

### **UPCOMING DELIVERABLES**

- Future of Gas: Possible Comments on final analytical results/report
- Future of Gas: Possible Comments on draft and final policy recommendations report
- Connected Solutions: Possible Discovery and/or direct testimony during PUC Docket

## **TASK 4 – COUNCIL SPONSORED MEETINGS AND MATERIALS**

### **UPCOMING MEETINGS**

- **4/5:** EEC Education Committee
- **4/18:** EEC Executive Committee
- **4/18:** EEC Monthly

- **4/29:** EEC Spring Learning, Education and Advancement Discussion (LEAD)
- **5/3:** EEC Education Committee
- **5/16:** EEC Monthly
- **6/7:** EEC Education Committee
- **6/20:** EEC Monthly
- **TBD:** Annual Combined Heat and Power (CHP) Meeting

#### **UPCOMING DELIVERABLES**

- **4/11:** Materials for April EEC Monthly and Executive Committee Meetings
- **4/25:** Materials for EEC Spring LEAD Session
- **5/9:** Final Draft of EEC Annual Report to Council
- **5/9:** Materials for May EEC Monthly Meeting
- **5/16:** Council vote to approve Final Draft of EE Annual Report
- **6/13:** Materials for June EEC Monthly Meeting
- **TBD:** EEC Annual Report submitted to General Assembly

#### **TASK 5 – RESEARCH, ANALYSIS, AND OTHER COUNCIL SUPPORT**

Work conducted under Task 5 is inherently less predictable and is intended to be adaptive to Council’s needs. As a result, only a few upcoming meetings and deliverables are noted here.

#### **UPCOMING MEETINGS**

- Potential Technical Sessions and/or Hearings related to EE Administrator RFP
- Onboarding meeting for new Councilors
- Councilor briefing meetings as needed

#### **UPCOMING DELIVERABLES**

- Coordinated deliverables related to review of proposals received by OER for EE Administrator RFP

#### **TASK 6 - ADMINISTRATIVE**

#### **UPCOMING DELIVERABLES**

- **4/11:** First Quarter C-Team Budget Summary