

MEMO

CONSULTANT TEAM

TO: Energy Efficiency Council
FROM: EEC Consultant Team
CC: Office of Energy Resources
DATE: May 16, 2024
RE: May EEC Meeting Briefing Memo



PURPOSE OF BRIEFING MEMO

The purpose of this briefing memo is to assist Councilors with digesting the many materials and decisions it may need to make at each meeting. It follows a similar format to the official meeting agenda so Councilors can follow along throughout the meeting. For each agenda item, this memo will highlight key considerations for the Council and clearly indicate what actions (if any) the Council needs to make. The Consultant Team (C-Team) has worked with the Office of Energy Resources (OER) to also incorporate the content that Councilors are used to seeing in the “Recommended Vote Language” document. This ensures the Council has a single point of reference during meetings. This memo will also note any supplemental materials that are provided, but not associated with, specific agenda items. The C-Team and OER welcomes any feedback on the format and content.

6. SPECIAL TOPICS

6A. OFFICE OF ENERGY RESOURCES PRESENTATION ON FEDERAL HOME ENERGY REBATES PROGRAMMING

Key Considerations & Questions

- OER will present an overview of the federal Home Energy Rebate programs and implementation plans for the Home Electrification and Appliance Rebates program.
- Some potential discussion questions include:
 - Do you understand what the program does and how it fits in with existing programming?
 - Do you have any questions about the program design?
 - Are there ways that the Council could help promote the program and/or highlight the program’s results?

Council Actions

[Required Vote] [Potential Vote] [No Vote]

7. PROGRAM OVERSIGHT

7A. PRESENTATION OF 2024 Q1 ENERGY EFFICIENCY PROGRAMMING

Key Considerations & Questions

- The C-Team and Rhode Island Energy will be presenting quantitative and qualitative highlights from the First Quarter of 2024.

- Potential Discussion Questions include:
 - Did any of the content covered in this summary surprise you?
 - Do you have any questions about program results that weren't covered today?
 - Do you have any questions for the C-Team or Rhode Island Energy?

Council Actions

[Required Vote] [Potential Vote] **[No Vote]**

7B. RHODE ISLAND ENERGY UPDATES ON 2025 ENERGY EFFICIENCY PLAN

Key Considerations & Questions

- Rhode Island Energy will share updates on the development of the annual energy efficiency plan, including feedback received on the Plan Outline Memorandum
- The C-Team has provided a memo which summarizes the feedback it provided to the Company on the Plan Outline Memorandum.
- Potential Discussion Questions include:
 - Has the Company provided a sufficient update on where it is in the development of the 2025 Annual Plan?
 - Has the Company clearly documented the comments it received on the Plan Outline Memorandum?
 - Does the Council have a clear understanding of what to expect next on the development of the 2025 Annual Plan?
 - Does the memo meet the Council's expectations and provide a sufficient understanding and preview of what is to come for the 2025 Plan?

Council Actions

[Required Vote] [Potential Vote] **[No Vote]**

8. COUNCIL BUSINESS

8A. COUNCIL DISCUSSION OF 2025 BUDGET PROPOSAL

Key Considerations & Questions

- The Consultant Team will present an overview of potential considerations for the Council's 2025 budget development process.
- This will included updates based on recent discussions that the Council's Education Committee had on several of the Council's budget categories.
- Potential Discussion Questions include:
 - Are there areas that the Council wants to consider for possible 2025 budget allocations that are not included in its budget for 2024?
 - Are there areas on the Council's 2024 budget that it would like to consider reducing or eliminating support for?

Council Actions

[Required Vote] [Potential Vote] **[No Vote]**

8B. REVIEW AND VOTE ON THE DRAFT 2024 EEC ANNUAL REPORT

Key Considerations & Questions

- The Consultant Team will give an overview of the Annual Report and highlight areas for potential improvement in future iterations.
- Potential Discussion Questions include:
 - Does the Annual Report meet the Council’s expectations?
 - Are there aspects of the report that could be improved for future iterations?
 - Does the Council wish to revisit the overall format of the Annual Report prior to development next year?

Council Actions

[Required Vote] [Potential Vote] [No Vote]

The Council must conduct a vote on whether or not it is ready to finalize and submit its Annual Report to the General Assembly.

Recommended Vote Language

- *A motion to approve the 2024 Council Annual Report:* a motion to approve the 2024 Council Annual Report as presented by the Consultant Team, on May 16, 2023.
- *A motion to approve the 2024 Council Annual Report, with amendments:* a motion to approve the 2024 Council Annual Report as presented by the Consultant Team, on May 16, 2023, with the following amendments {state amendments}.

SUPPLEMENTAL MATERIALS

MONTHLY DATA SNAPSHOT

The Consultant Team has provided a monthly data snapshot which includes several visuals to display lifetime savings and spending achieved through the month of March, relative to plan goals. Please note that the Consultant Team typically receives data for the prior month from the Company by about the second week of the month. As a result, monthly data snapshots are usually made available early in the week of the Council meeting, and may not be available a full week in advance.

COUNCIL CALENDAR OF EVENTS

The Consultant Team has provided an update to the Council’s Calendar of Events which includes meeting dates, topics, and milestones for planning activities related to the 2025 EE Plan.

COUNCIL NEWSLETTER

The Consultant Team has provided the next iteration of the Newsletter to the Council. The purpose of the Newsletter is to keep Councilors apprised of activities and developments that are relevant to the Council's interests, but that may not be able to be covered as topics on Council meeting agendas. The Newsletter covers a wide variety of topics such as updates on Future of Gas Docket proceedings, Equity Working Group and Executive Climate Change Coordinating Council (EC4) meetings, relevant regional energy news, and upcoming energy events.

INITIAL DRAFT OF JUNE COUNCIL MEETING AGENDA

An initial draft of the June Council meeting agenda has been provided for Council review. Councilors should provide any feedback on the draft agenda by no later than Friday June 7, 2024.