



STATE OF RHODE ISLAND
**ENERGY EFFICIENCY &
RESOURCE MANAGEMENT COUNCIL**

Discussion & Vote EERMC 2018 Meeting Calendar

1. Key Discussion Question(s):
 1. Are the dates and times convenient for council members?
 2. Do the dates and times work with required PUC and General Assembly deadlines?
2. Recommended vote language options:
 1. a motion to approve the 2018 EERMC meeting calendar as is and to post the meeting dates to the EERMC website before December 31, 2017.
 2. a motion to approve the 2018 EERMC meeting calendar with the following amendments: _____. And post the meeting dates to the EERMC website before December 31, 2017.

Discussion on Proposed Consultant Services Scope of Work

1. Key Discussion Question(s):
 1. Is the proposed Scope of Work comprehensive? Are all work topics covered? Should anything be added or amended?
 2. Is there sufficient detail? Is there an appropriate amount of flexibility in the proposed Scope of Work?
 3. Are the optional items included in the Scope of Work necessary?
 4. Is the total cost reasonable?
 5. Is additional information needed to vote on this Scope of Work at the next council meeting?

Discussion & Vote on Dunsky Contract Extension

1. Key Discussion Question(s):
 1. Does the Council agree with the evaluation team's recommendation?
 2. Will the recommended proposal help the EERMC to complete its responsibilities and duties?
 3. Are there any aspects of the evaluation team's recommendation that need more explanation?
2. Recommended vote language options:
 1. a motion to approve the execution of the contract extension letter drafted by Marisa.
 2. a motion to approve the execution of the contract extension letter drafted by Marisa with the following amendments: _____.

Discussion & Vote on 2017 Legal Budget Increase

1. Key Discussion Question(s):
 1. Is the requested budget increase reasonable?
 2. Is the reallocation of funds logical?
2. Recommended vote language options:
 1. a motion to approve the change to the 2017 budget as shown.
 2. a motion to approve the following amendments to the 2017 budget: _____.

Discussion & Vote on EERMC 2018 Budget

1. Key Discussion Question(s):
 1. Does the budget appear reasonable?
 2. Are there other items that should be included in the budget?
 3. Is there anything unclear about the budget?
2. Recommended vote language options:
 1. a motion to approve the EERMC 2018 budget as is and to approve the invoice to move any remaining funds in the Main Account at the end of 2017 to the Client Fund. As is, the budget will require additional council votes to approve spending plans for line items titled: As-needed Expert Services, Public Education, and Potential Study- data collection.
 2. a motion to approve the EERMC 2018 budget with the following amendments: _____. And to approve the invoice to move any remaining funds in the Main Account at the end of 2017 to the Client Fund. The 2018 budget will require additional council votes to approve spending plans for line items titled: As-needed Expert Services, Public Education, and Potential Study- data collection [and list other line items here, if appropriate due to budget amendments].

Discussion & Vote on Cost of Savings Memo

1. Key Discussion Question(s):
 1. Does the memo clearly and accurately describe the new definition of the cost of energy efficiency and the cost of supply?
 2. Does the memo accurately document the rationale for these changes?
 3. Will the memo serve as an appropriate record of these changes for the public and the EERMC?
2. Recommended vote language options:
 1. a motion to approve the memo as a final EERMC document and to make the document publicly available by posting it to the EERMC website.
 2. a motion to approve the memo as a final EERMC document with the following amendments: _____. And to make the document publicly available by posting it to the EERMC website after the amendments are incorporated.

Discussion on Draft RFPs

1. Key Discussion Question(s):

1. Are the Scope of Work sections in the draft RFPs appropriate? Is anything missing or unclear?
2. Are the deadlines reasonable?
3. How should outreach be conducted for these RFPs? Are there specific groups that should be notified when the RFPs are posted?