

## Cost Proposal - Task Sheets

Offeror's Name:	<b>Green Building Research Institute (GBRI)</b>
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**Task Sheets.** Please add or delete rows for team members and add or delete task tables as needed.

<b>Task 1: Project management- Refining scope, stakeholder management, creating and managing project schedule, communication plan, organize and run meetings, creating teacher and stakeholder accounts for course curriculum, set-Up Online Teacher's Community of Practice for 6-12 Months on GBRI Website, Monthly progress reports, KPI reports, End-of-assignment evaluation and report back to the client on lessons learned and suggestions for moving forward</b>			
<b>Labor Costs</b>			
Subcontractor or Team Member Name and/or Job Title	Hourly Rate	Estimated Hours	Evaluated Price (Hourly Rate * Estimated Hours)
Mike Kaleda, Executive Director	\$135	2	\$270
Jeslin Varghese	\$100	2	\$200
Peter G. Martin	\$75		\$0
Felicia Fuller, PM	\$65	34	\$2,210
Shafeeq Salman, Webdeveloper	\$50	7	\$350
<b>Total Task Price:</b>			<b>\$3,030</b>

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**Task 2: Re-evaluate GBRI's current materials, review current NEEDs curriculum (Energy, Climate and You) for primary, elementary, intermediate and secondary teacher's guide. Utilize feedback from 2022 training to revamp parts of GBRI materials as needed. Translate existing materials to Spanish.**

Labor Costs			
Subcontractor or Team Member Name and/or Job Title	Hourly Rate	Estimated Hours	Evaluated Price (Hourly Rate * Estimated Hours)
Mike Kaleda, Executive Director	\$135	2	\$270
Jeslin Varghese, Director	\$100	5	\$500
Sean O'Brien	\$100	5	\$500
Paulina Marinkovic, SME	\$100	25	\$2,500
Mina Agarabi, SME	\$100	7	\$700
Marissa Prizio, Content Developer	\$65	7	\$455
<b>Additional expenses that are not included in hourly rate</b>			
<b>Description of Expense</b>			<b>Price</b>
None			
<b>Total Task Price:</b>			<b>\$4,925</b>

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**Task 3: Utilize newly prepared materials to deliver online and in-person class room training in Rhode Island. 5 days of training with 1 trainer per day with 1 session a day - In total 2 online and 3 in-person half-day trainings, and providing on-demand access. Lead trainer will utilize the tailored materials to deliver to different teacher audiences.**

Labor Costs			
Subcontractor or Team Member Name and/or Job Title	Hourly Rate	Estimated Hours	Evaluated Price (Hourly Rate * Estimated Hours)
Lead Trainer (One of the trainers listed under task 2)	\$100	60	\$6,000
Additional expenses that are not included in hourly rate			
Description of Expense			Price
NEED Licensing - 10% pf total project cost			\$4,000
Event Space Rent including set-up, projector and AV equipment- \$500 per day for upto 40 participants x3			\$1,500
Substitute Teacher Reimbursement - \$125 per day x 100			\$12,500
<b>Total Task Price:</b>			<b>\$24,000</b>

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**Task 4: Develop and implement a marketing and outreach strategy for recruiting teachers to the proposed trainings, making in-person visits, creating event pages on social media platforms, utilize paid digital advertising on Google and Facebook.**

Labor Costs			
Subcontractor or Team Member Name and/or Job Title	Hourly Rate	Estimated Hours	Evaluated Price (Hourly Rate * Estimated Hours)
Peter G, Martin	\$75	40	\$3,000
Sreelekshmi, Marketing manager	\$50	25	\$1,250
Simran Mishra, Social media manager	\$50	25	\$1,250
Additional expenses that are not included in hourly rate			
Description of Expense			Price
Facebook and Google Advertising @ \$500 per training event x 5 (In-Person and Virtual)			\$2,500
<b>Total Task Price:</b>			<b>\$8,000</b>

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## Cost Proposal - All-Inclusive Price and Signature Page

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GBRI's all-inclusive price includes all activities as mentioned under Tasks 1,2,3 and 4

<b>All-Inclusive Price:</b>	<b>\$39,955</b>
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6/3/2022

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Signature of Authorized Person

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Date

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Printed Name, Title

JESLIN VARGHESE, President GBRI