

2022 Public Education Events & Outreach
Recommendation for Proposal Selection

Date: August 18, 2022

To: The Energy Efficiency and Resource Management Council (EERMC)

From: Education Services Review Committee – Joe Garlick, Robert Izzo, and Peter Gill Case

Subject: EERMC 2022-02 – 2022 Public Education Events & Outreach

The Review Committee, comprised of Joe Garlick, Robert Izzo, and Peter Gill Case, members of the Energy Efficiency and Resource Management Council (EERMC), reviewed the two (2) proposals received by the Energy Efficiency and Resource Management Council (EERMC) on June 3, 2022 for the subject EERMC-2022-02 – 2022 Public Education Events & Outreach. The valuation was based on the following criteria: 1. Overview and Work Plan (25 points), 2. Qualifications and Experience (20 Points), 3. Project Management and Organization (15 points), 4. Cost proposal (30 points), 5. ISBE proposal (6 points), and 7. Interview Presentation Quality (10 points).

No interviews were conducted as the Review Committee believed that the proposals provided sufficient information to inform scoring and selection. Therefore, all proposals received 10 points in the Interview Presentation Quality category.

The proposal from the Green Building Research Institute (GBRI) did not receive an average technical score greater than the required 55 out of 60 technical points. Therefore, the cost and ISBE proposals for GBRI were not opened, and the GBRI proposal was deemed not technically qualified.

Based on the review of the proposals submitted, the Review Committee believes that the University of Rhode Island (URI) Extension proposal offers all the components that this requisition specifies with a reasonable price and ISBE proposal for the Council.

The Review Committee proposes that the contract with the URI Extension be limited to one (1) year from the contract start date with the expectation that the work is completed within six months of the notification to proceed. The contract should be limited to the hourly rates included in the proposal. The Review Committee also encourages the Council to accept the workplan as submitted by the URI Extension on 6/3/2022 as the basis of the contract, with an updated and extended timeline to reflect the delay in award notification. In addition, the Review Committee proposes that the EERMC reallocates \$2,524.14 of unallocated Public Education funds to the Public Forum and Lecture Series budget, to match the cost of the proposal.

Offeror	Total Score	Maximum Possible
University of Rhode Island (URI) Extension	97	106
Green Building Research Institute (GBRI)	Not Technically Qualified	106

Thank you,

Joe Garlick, Robert Izzo, and Peter Gill Case

Proposal Scores

VENDOR	Total Points: Reviewer 1	Total Points: Reviewer 2	Total Points: Reviewer 3	TOT. AVE.
URI Extension	99	100	92	97
Green Building Research Institute (GBRI)	54	48	58	Not Technically Qualified

Notes/Comments:

1. *URI Extension:*

- Large network from outreach programs throughout the state
- Well-prepared

2. *Green Building Research Institute:*

- Professional technical proposal
- More limited Rhode Island network and resources

	Reviewer 1 Technical & Interview Scores				
VENDOR	Overview & Work Plan – 25 Points	Quals & Experience - 20 points	Project Mngmt & Organization – 15 Points	Total Technical Points - 60 Points	Interview Quality Points - 10 Points
URI Extension	25	20	14	59	10
Green Building Research Institute (GBRI)	22	20	13	55	10

	Reviewer 2 Technical & Interview Scores				
VENDOR	Overview & Work Plan – 25 Points	Quals & Experience - 20 points	Project Mngmt & Organization – 15 Points	Total Technical Points - 60 Points	Interview Quality Points - 10 Points
URI Extension	25	20	15	60	10
Green Building Research Institute (GBRI)	20	18	10	48	10

	Reviewer 3 Technical & Interview Scores				
VENDOR	Overview & Work Plan – 25 Points	Quals & Experience - 20 points	Project Mngmt & Organization – 15 Points	Total Technical Points - 60 Points	Interview Quality Points - 10 Points
URI Extension	20	20	12	52	10
Green Building Research Institute (GBRI)	23	20	15	58	10

VENDOR	Average Total Technical Points - 60 Points – <i>(55 minimum for qualification)</i>	Interview Points –10 Points -	ISBE Points –6 Points -	Cost Points –30 Points -	Average Total – 106 Points -
URI Extension	57	10	0	30	97
Green Building Research Institute (GBRI)	53.7	10	Not Opened	Not Opened	Not Technically Qualified