

MEMO

CONSULTANT TEAM

TO: Energy Efficiency Council
FROM: EEC Consultant Team
CC: Office of Energy Resources
DATE: September 26, 2024
RE: Fourth Quarter EEC C-Team Preview Memo



PURPOSE OF QUARTERLY PREVIEW MEMO

The purpose of this quarterly preview memo is to provide Council members with an understanding of deliverables, activities, and events expected in the upcoming quarter. The Consultant Team has organized these by Tasks as laid out in its [Scope of Work](#) for 2024, approved by the Council at its February 15, 2024 meeting. For each Task area, the memo identifies relevant upcoming meetings that the C-Team anticipates supporting as well as any major deliverables that are expected to occur during the upcoming quarter. As this is the first iteration of this quarterly preview memo, the C-Team welcomes any feedback on the format and content. The C-Team is also aware that many of the items that are included in this memo are also included in the Council's Calendar which is updated as a meeting material on a monthly basis. The C-Team is interested in the Council's thoughts on incorporating the content included in this memo directly into the Council's Calendar.

TASK 1 – ENERGY EFFICIENCY PROGRAM PLANNING AND IMPLEMENTATION OVERSIGHT

UPCOMING MEETINGS

- **Monthly:** Monthly Sector Strategy Calls (Residential/Income-Eligible and Commercial & Industrial)
- **Monthly:** Monthly C&I Evaluation, Measurement and Verification (EM&V) Team Call
- **Monthly:** Monthly Residential & Income Eligible EM&V Team Call
- **Monthly:** Energy Efficiency (EE) Technical Working Group
- **TBD:** 2024 Equity Working Group Meetings #7, #8, and #9
- **TBD:** Quarterly Rhode Island Energy (RIE) Income Eligible Best Practice Group

UPCOMING DELIVERABLES

- **10/1:** Filed 2025 Annual Energy Efficiency (EE) Plan
- **10/22:** 2025 Annual EE Plan Cost-Effectiveness Report filed with PUC
- **TBD:** Pre-Filed Testimony in 2025 Annual EE Plan Docket
 - Anticipated Topics: EEC Plan Review and Budget Development Process
- **Ongoing:**
 - Agenda development for Monthly Residential and C&I Sector Strategy and EM&V calls
 - **TBD:** Monthly review of program data
 - **TBD:** Monthly Data Reports to inform Sector Strategy calls
 - **TBD:** Monthly Data Snapshots for Council meetings

TASK 2 – SYSTEM RELIABILITY PROCUREMENT

UPCOMING MEETINGS

- **Monthly:** System Reliability Procurement (SRP) Technical Working Group

UPCOMING DELIVERABLES

- No major deliverables anticipated at this time

TASK 3 – REGULATORY PROCEEDINGS

UPCOMING MEETINGS

- **Monthly:** Future of Gas Stakeholder Committee Meetings
- **TBD:** Regulatory Hearings on RIE 2025 Annual EE Plan

UPCOMING DELIVERABLES

- EE Plan: Pre-filed testimony in 2025 Annual EE Plan docket
- EE Plan: Possible data requests and responses in 2025 Annual EE Plan docket

TASK 4 – COUNCIL SPONSORED MEETINGS AND MATERIALS

UPCOMING MEETINGS

- **Monthly:** EEC Education Committee Meetings
- **Monthly:** EEC Meetings
- **Biweekly:** Public Awareness Campaign Check-ins
- **10/17:** EEC Executive Committee Meeting
- **10/28:** EEC Fall Learning, Education and Advancement Discussion (LEAD) Session
- **10/29:** URI Cooperative Extension Plugged into Energy Research (PIER) Lecture #1
- **11/19:** URI Cooperative Extension Plugged into Energy Research (PIER) Lecture #2

UPCOMING DELIVERABLES

- **Monthly:** Materials for EEC Monthly and Executive Committee Meetings
- **10/17:** Council vote on the Final Draft 2025 EE Annual Plan Cost-Effectiveness Report
- **10/21:** Materials for EEC Fall LEAD Session
- **10/22:** 2025 Annual EE Plan Cost-Effectiveness Report filed with PUC
- **Ongoing:** Vendor Reporting on Public Awareness Campaign Key-Performance Indicators (KPIs)
- **TBD:** Contract Extension for URI 2025 Community of Practice work

TASK 5 – RESEARCH, ANALYSIS, AND OTHER COUNCIL SUPPORT

Work conducted under Task 5 is inherently less predictable and is intended to be adaptive to Council's needs. As a result, only a few upcoming meetings and deliverables are noted here.

UPCOMING MEETINGS

- Potential Technical Sessions and/or Hearings related to EE Administrator RFP
- Onboarding meeting for new Councilors
- Councilor briefing meetings as needed
- Potential Legislator Education on key energy-related issues
- Analysis of Public Awareness Campaign KPIs

UPCOMING DELIVERABLES

- Coordinated deliverables related to review of proposals received by OER for EE Administrator RFP

TASK 6 - ADMINISTRATIVE

UPCOMING DELIVERABLES

- **TBD:** Third Quarter C-Team Budget Summary