



STATE OF RHODE ISLAND  
**ENERGY EFFICIENCY &  
RESOURCE MANAGEMENT COUNCIL**

## **EXECUTIVE COMMITTEE MEETING MINUTES**

**Thursday, October 19, 2023 | 2:00 - 3:00 PM**

Department of Administration Conference Room 2A, Providence, RI 02908 with remote participation via Zoom.

**Members in Attendance:** Harry Oakley, Sue AnderBois

**Others in Attendance:** Marisa Desautel, Brett Feldman, Craig Johnson, Sam Ross, Steven Chybowski, William Owen

### **1. Call to Order**

Chairperson Oakley called the meeting to order at 2:09 p.m.

### **2. Chair Announcements**

Chairperson Oakley noted virtual participation options, how the public can make comments, and the agenda for the meeting. Mr. Chybowski noted that because the option to enter into executive session was not noted on the agenda, the discussion regarding the energy efficiency administrator procurement could not be done under executive session conditions.

### **3. Executive Director Report**

Mr. Chybowski delivered the Executive Director report on behalf of Acting Commissioner Kearns. Mr. Chybowski shared that the final URI Energy Lecture series was held on October 18<sup>th</sup>, moderated by Council Member AnderBois, that Rhode Island Energy has put forward a new 1,200 MW Offshore Wind RFP, and that the Executive Climate Change Coordinating Council (EC4) approved additional funding for the Office of Energy Resources' (OER) Drive EV and E-Bike program.

### **4. Executive Committee Meeting Minutes - July 2023**

Chairperson Oakley motioned to approve the July 2023 Executive Committee Meeting Minutes. Council Member AnderBois seconded. All in favor, none opposed.

### **5. Council Business (50 min, 2:05 - 2:55 p.m.)**

#### *a. Review and Discussion of Council Meeting Logistics (15 min, 2:05 - 2:20 p.m.)*

Chairperson Oakley shared with the Executive Committee that the plan at the upcoming LEAD session is for the Council to review and discuss the cadence, time, and length of

Council meetings to ensure that the meetings are optimized for conducting the business of the Council.

*b. Review of Council Member Attendance (10 min, 2:20 – 2:30 p.m.)*

Chairperson Oakley led a review of the attendance of Council Members. He discussed the vacancy of two Council seats, the meeting attendance of current members, and how changes to the Council's meeting schedule could impact membership. Mr. Chybowski solicited nominations for the open low-income Council seat and addressed whether Rhode Island Energy would be nominating Carrie Gill to take the open seat once new members could be approved by the Senate. Chairperson Oakley also shared his work to speak with members about his attendance expectations for 2024.

*c. Review of the EERMC's 2023 Budget (10 min, 2:30 – 2:40 p.m.)*

The Office of Energy Resources and the Council's Consultant Team led a review of the Council's expenses for the year to-date, with Chairperson Oakley outlining the remaining funding balance, the potential outlay of funds expected through the energy efficiency regulatory hearings at the end of the year, and what remaining allotments of funds may need to be addressed.

*d. Council Bylaws (5 min, 2:40 – 2:45 p.m.)*

The Council's Consultant Team provided a brief update on the status of the Council's by-laws and next steps for amending the existing bylaws, covering how the Executive Committee oversaw the process, the necessity for including a description of the rebranded Council seal (logo), how comments from Councilors were included in the redlines, and the timeline for adopting an updated version.

*e. Discussion on Process Updates for State Energy Efficiency Administrator Request for Proposals (10 min, 2:45-2:55 p.m.)*

The Committee discussed whether a discussion for the next steps for the State's request for proposals for a program administrator of the energy efficiency programs could proceed without going into Executive Session. Chairperson Oakley motioned to strike this agenda item. Council Member AnderBois seconded. All in favor, none opposed.

**6. Public Comment**

None.

**7. Adjournment**

Chairperson Oakley motioned to adjourn the meeting at 2:39 p.m. Council Member AnderBois seconded. All in favor, none opposed.