



## EXECUTIVE COMMITTEE DRAFT MEETING MINUTES

Thursday, October 17, 2024 | 2:00 - 3:00 PM

Department of Administration Conference Room 2A, Providence, RI 02908

With public participation available via Zoom.

### Members in Attendance:

Harry Oakley, Peter Gill Case

### Others in Attendance:

William Owen, Karen Bradbury, Jack Green, Katie Critelli, Craig Johnson, Brett Feldman, Helen Anthony, Seth Handy, Kaeley Skakalski, Chris Kearns (2:30 p.m.), Theo Smith (virtual)

#### 1. Call to Order

Chair Oakley called the meeting to order at 2:01 p.m.

#### 2. Chair Report

Chair Oakley announced the meeting logistics, how to submit public comment, and previewed the agenda. He shared that the meeting will include review of Council Business, including an update on staffing from Handy Law. The Committee will review the 2024 budget, then review Council seats that need appointment or reappointment in 2025.

#### 3. Executive Director Report

No updates.

#### 4. Meeting Minutes – July 18, 2024

Chair Oakley motioned to approve the July 18, 2024 Meeting Minutes. Council Member Gill Case seconded. All in favor, none opposed and the meeting minutes were approved.

#### 5. Public Comment

None.

#### 6. Council Business

##### a. Updates from Handy Law on Staffing

Mr. Handy introduced Helen Anthony, another member of the Handy Law team. Ms. Anthony will be working closely with the EEC. She spoke about her environmental experience and passion for the work done by the EEC.

##### b. Review of 2024 Council Budget and Spending to Date

Mr. Owen from OER presented on the budget. Chair Oakley discussed the budget numbers projected through year-end, as well as removal of the Farm Energy Fellow and the K-12 education line items and addition of the line item to pay URI's 2023 public forum and lecture series invoice. Council Member Gill Case agreed. He also mentioned using the surplus funds on the education committee's



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legislative education and/or additional work in the public awareness campaign. Mr. Johnson agreed with creating a line item to pay URI. The vote that will be brought to the full Council will include the addition of URI's outstanding 2023 invoice, and removal of two line items.

*c. Review and Update on Council Seat Tenures and 2025 Appointment Needs*

Ms. Bradbury from OER shared the Council seat appointment legislative language and provided a chart of the members' appointment status. Ms. Bradbury also provided background on the process of appointment of members. She provided a list of questions for the Council to consider. Council Member Gill Case reported that Council Member Teichert is interested in reappointment. Ms. Bradbury will look to connect with the Governor's office about removal of a member earlier than the end of term if needed or if there is cause such as absences. Council Member Gill Case suggested the possibility of creating a nominating committee that would meet once or twice annually to assist with these matters.

### 7. Adjournment

Chair Oakley adjourned the meeting at 2:55 p.m.