



EXECUTIVE COMMITTEE DRAFT MEETING MINUTES

Thursday, July 17, 2025 | 12:00 - 1:00 PM

Department of Administration, Conference Room B, Providence, RI 02908

With public participation available via Zoom.

Members in Attendance:

Harry Oakley, Peter Gill Case, Sue AnderBois

Others in Attendance:

Steven Chybowski, Georgia Cheney, Katie Critelli, Brett Feldman, Craig Johnson, Alison Donovan (virtual)

1. Call to Order

Chair Oakley called the meeting to order at 12:00 p.m.

2. Chair Report

Chair Oakley provided an overview of the meeting logistics including how to submit public comment. He shared that the meeting will include a discussion regarding the Council's agenda-setting process and the Council's budget proposal for 2026, which will include the option to move into executive session.

3. Executive Director Report

Mr. Chybowski updated the Committee on federal tax credits and grant funding for Council member awareness.

4. Executive Committee Meeting Minutes – April 17, 2025

Chair Oakley motioned to approve the April 17, 2025 meeting minutes. Council Member AnderBois seconded. All in favor, none opposed, and the meeting minutes were approved.

5. Public Comment

None.

6. Council Business

a. Discussion of the Council Meeting Agenda Process

Mr. Johnson opened the discussion of the agenda planning process. Mr. Chybowski agreed that using the Executive Committee meetings to develop agendas for the upcoming quarter was a good idea. Chair Oakley suggested adding a meeting timeline to the agenda after public comment. He also recommended having presentations be shorter to allow for robust Council discussion. Incorporating the briefing memo was also discussed. Mr. Johnson offered to highlight the memo each meeting with a slide or two. Chair Oakley suggested beginning each meeting with goals of the meeting. Council Member Gill Case spoke about utilizing the available one-on-one meetings with the consultants between meetings.



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The Committee also discussed ideas for upcoming agendas. Suggestions included the relationship between energy efficiency and rising energy bills and the program's social benefits vs. economic benefits. The discussion also included ideas about seeking joint funding for research from other stakeholders.

b. Review and Discussion of an Initial 2026 Council Budget Proposal

Council Member AnderBois motioned to move to Executive session (also referred to as a closed meeting) pursuant to R.I. Gen. Laws § 42-46-4(a) to discuss vendor contracts as described in Agenda Items #7 b-d. The business to be discussed and the statutory purpose of entering into an Executive Session, is R.I. Gen. Laws § 42-46-5(a)(7): "A matter related to the question of the investment of public funds where the premature disclosure would adversely affect the public interest" to review legal services, the lecture series, and the public awareness campaign. Chair Oakley seconded and the meeting moved into Executive Session.

7. Adjournment

Chair Oakley adjourned the meeting at 1:07 p.m.