



## EXECUTIVE COMMITTEE DRAFT MEETING MINUTES

Thursday, January 15, 2026 | 2:00 – 3:00 PM

Department of Administration, Cafeteria Conference Room, Providence, RI 02908

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### Members in Attendance:

Harry Oakley, Sue AnderBois, Peter Gill Case, Chris Kearns (joined at 2:15 p.m.)

### Others in Attendance:

Steven Chybowski, David Augustyn, Brett Feldman, Craig Johnson, Katie Critelli

#### 1. Call to Order

Chair Oakley called the meeting to order at 2:03 p.m.

#### 2. Chair Report

Chair Oakley began by sharing the meeting logistics on making public comment. He shared that Bob Izzo has resigned his seat with the EEC. Chair Oakley then reviewed the agenda which includes covering the 2025 budget, the 2026 budget and contracted services, and the Council's 2026 meeting schedule.

#### 3. Executive Director Report

Mr. Chybowski spoke about the priority of nominating potential Council members as many seats are expired, expiring, or vacant. He asked the Executive Committee to bring forth any member suggestions. Vice Chair Gill Case stated that per the by-laws, Chair Oakley is able to submit names directly to the Governor. He asked about the timeline of having candidates suggested, vetted and nominated. Vice Chair Gill Case offered to be the Council's point person for this task.

#### 4. Meeting Minutes – October 16, 2025

Chair Oakley motioned to approve the October 16, 2025 Executive Committee meeting minutes; Council Member AnderBois seconded. All in favor, none opposed, and the minutes were approved.

#### 5. Public Comment

Mr. Feldman announced that the Rhode Island Energy Marketing Team is looking for residential customers who've participated in the programs to be featured in upcoming ads.

Mr. Chybowski introduced OER's new legal counsel, David Augustyn.

#### 6. Council Business

##### a. *Review of 2025 Council Budget*

Mr. Chybowski, of the Office of Energy Resources, provided an overview of the Council's 2025 budget with actual and projected spending. All line items came in at or below projected, with the exception of consultant services. Chair Oakley spoke of reallocating



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the entire \$75k to the consultants from the EE and Climate Awareness Campaign, as that was an initiative that was not pursued.

**b. *Review of Council's Budget and Contracted Services for 2026***

Mr. Chybowski then presented on the Energy Efficiency Council's contracted services including Consultant Services, Legal Services, and the Community of Practice and Lecture Series. He provided details on each, including current contract terms. He discussed the need to draft an RFP for consultant services this year, as the current agreement for consultant services expires at the end of the year. Mr. Feldman offered to provide input on the RFP. Council Member Gill Case spoke about changing the terms of the Legal Services' contract April termination date to the end of the calendar year. The Council discussed and would like all agreements to align with the end of the calendar year going forward. Mr. Chybowski spoke about the Community of Practice and Lecture series contract. Acting Commissioner Kearns shared that URI held the lectures at campus with one event in Providence and suggested requesting that URI add locations around the state.

**c. *Discussion of the Council Meeting Schedule for 2026 and a Preview of Possible Discussion Topics***

Mr. Chybowski reviewed the meeting cadence of Full Council, Executive Committee, Education Committee, and the LEAD sessions. Chair Oakley felt that meetings have historically been 75% presentation/25% discussion and thinks that it should be reversed, with the emphasis of the meeting on discussion. Council Member Gill Case suggested changing the first Sept 2026 as it is currently suggested the Thursday before Labor Day. Mr. Chybowski also shared potential presentation topics to cover in the year.

**7. *Adjournment***

Chair Oakley adjourned the meeting at 2:56 p.m.