

RFP: EERMC-2026-01
Questions Received by 9/23/2026
Questions and Responses:

1. *Per RFP Section 2.1 (II) (F), please clarify if two references must be provided for each subcontractor performing more than 20% of the proposed Workplan, and if this information must be included within the 15-page limit.*

Yes, two references must be provided for each subcontractor performing more than 20% of the proposed Workplan. This information may be provided in an appendix, outside of the 15-page limit.

2. *The RFP provides two conflicting sets of dates for proposal submission and questions on the cover page (p. 1) vs. Section 5.2 (p.16). Can you confirm that the dates specified in Section 5.2 should be disregarded?*

A revised copy of this RFP was posted on September 15, 2026. The revisions consist of edits to Subsection 5.2 "Important Dates" to accurately reflect the RFP Issuance Date, Due Date to Submit Questions, and RFP submission Deadline that are included on the cover page of the RFP.

3. *For the Cost Proposal, is the Council open to proponents building up a budget based on their own estimates of the hours required for the 2027 scope of work rather than the level of effort specified in Section III of the RFP (p. 10)*

Yes, applicants may provide their own estimates of the hours required for the 2027 scope of work with an associated budget.

4. *Is in-person attendance at Council meetings required, or may the selected consultant participate remotely by video conference for some or all monthly meetings?*

Remote participation by video conference is available for consultants as needed, but in-person attendance for providing presentations is preferred.

5. *Is prior experience providing testimony specifically before the Rhode Island Public Utilities Commission (PUC) a required qualification or a preferred*

qualification? Would comparable testimony or expert-witness experience before other state utility commissions satisfy this requirement?

Prior experience providing testimony before the Rhode Island Public Utilities Commission is a preferred qualification and comparable testimony or expert-witness experience before other state utility commissions is also acceptable.

6. *May the qualifications identify in Section 1.3 under “Candidate qualifications must include” be satisfied by a named subcontractor or team member rather than directly by the prime respondent, provided that individual or firm's relevant experience is documented in accordance with Section II.D and Section 4.6?*

Yes, as long as roles and responsibilities are clearly defined.

7. *Regarding the WordPress website management requirement, could you clarify the anticipated scope of this responsibility, including whether it involves routine content updates or broader website administration and hosting?*

The WordPress website management requirement pertains to routine content updates. Additional website administrative services beyond routine updates may be offered by prospective bidders if desired.

8. *Is there an anticipated level of effort for the selected consultant, such as approximate annual hours or FTE commitment, particularly for ongoing Council support and meeting participation?*

Section 2.1 III. provides an estimate of 4,500 annual hours for ongoing Council support and meeting participation.

9. *Is there an anticipated annual budget or contract ceiling for the services covered by this RFP?*

There is not a set annual budget or contract ceiling for the services covered by this RFP. Previous Council budgets and consultant scopes of work are publicly available as meeting materials from past meetings on the Council website which may serve as reference points.

10. *Section III- Cost Proposal states that the hourly rates included in the cost proposal template must be applicable to the three-year contract years (2027, 2028, and 2029). Please clarify whether offerors are required to propose a single hourly rate for each team member that remains fixed across all three contract years, or whether offerors may propose a rate schedule that identifies different hourly rates for each of the three contract years.*

Offerors are requested to submit a single hourly rate for each team member. Note that annually, the EERMC may provide an opportunity for the awarded offeror to present an updated scope of work including proposed updates to hourly rates. If an offeror desires to provide additional details concerning how the hourly rates for the Cost Proposal are structured, the EERMC welcomes additional details that would assist in evaluating an Offeror's Cost Proposal.